

St Georges Table Tennis Club COVID-19 Risk Assessment Practice Sessions

Risk Assessment Generic Format

Date Assessed 1 03.06.21

Assessed by: D J Oates CMIOSH

Review Date: 20.06.21

Reference Number: 002

For all risk highlighted here we have a full COVID-19 policy in place which all members will need to read and follow.

Activity/ Task	Hazard/Risk	Persons at risk	Controls in place	Severity (1-5)	Likelihood (1-5)	Risk/ Priority	Additional controls required / person responsible / implementation date
Pre- Activity: Health of participants / players prior to activity	Coronavirus infection within group.		<p>Club keeps a record of who attends training by implementing a booking and registration process. 6 members per session.</p> <p>COVID -19 Policy given to all members on advising not to enter if they have symptoms of Coronavirus.</p> <p>Members advised to contact the club by telephone or email prior to attending if they or any of their contacts/household test positive for Coronavirus – completion of isolation period to be confirmed.</p> <p>Organiser checks that no one is unwell</p>	2	2	Low	See COVID -19 policy

Activity/ Task	Hazard/Risk	Persons at risk	Controls in place	Severity (1-5)	Likelihood (1-5)	Risk/ Priority	Additional controls required / person responsible / implementation date
Pre-Activity Social Distancing (2m rule)	<p>Participants are either unaware or do not abide by the social distancing rules.</p> <p>Too many people attending training means that social distancing cannot be implemented.</p>		<p>Those who have booked can attend this is restricted to 1 session per evening on the 2 segregated tables.</p> <p>Entrance to first table by normal hall door entrance to second smaller area by fire escape door.</p> <p>Club Policies for COVID – require members to abide by our guidelines.</p>	2	2	Low	
During Activity: Controlled sporting activities	<p>Coronavirus infection within group.</p> <p>Injury to participant.</p>		<p>Avoid unnecessary contact. Players to use their own bat.</p> <p>No breathing on the ball to clean, or hand wiping on the table.</p> <p>Implement good hygiene at practices with handwashing/sanitising and wiping down tables, bats and balls on completion of the evening</p>	2	2	Low	

Activity/ Task	Hazard/Risk	Persons at risk	Controls in place	Severity (1-5)	Likelihood (1-5)	Risk/ Priority	Additional controls required / person responsible / implementation date
			<p>We suggest those who sweat a lot wear head bands and or use a towel regularly.</p> <p>Ensure good ventilation is in place, keep doors open and if possible, windows as well.</p> <p>The above may not be possible for match play.</p>				
During Activity: Number of participants involved	Coronavirus infection within group.		<p>The 6 Individuals should train with the same 6 members throughout the sessions However mixing will be allowed</p>	2	2	Low	
During activity: Social distancing (2m rule)	Participants are either unaware or do not abide by the social distancing rules.		<p>Determine maximum number of participants based on venue size to allow distancing only 6 members per table location</p>	2	2	Low	

Activity/ Task	Hazard/Risk	Persons at risk	Controls in place	Severity (1-5)	Likelihood (1-5)	Risk/ Priority	Additional controls required / person responsible / implementation date
	Coronavirus infection within the group.		<p>Training partners are separated by at least 2 meters (length of the table) at any time</p> <p>The 2 tables used are separated by the hall partition.</p> <p>The players not actively playing will be positioned apart on the hall chairs which have been arranged at the evening setup.</p> <p>In matches teams will be setup to give 1m of distancing,</p>				
During activity: Hygiene protocols (individuals , venue, facilities, equipment)	<p>Participants are either unaware or are not practising hygiene protocols.</p> <p>There are no cleaning facilities at the place of training.</p>		<p>Educate participants – members will have been e-mailed a copy of our policy.</p> <p>Implement good hygiene practises at training.</p> <p>Individuals to sanitise hands after each practice session, clean bat, and ball at the end of the practice.</p> <p>Hand sanitiser will be available The disabled toilet will have soap and water</p>	2	2	Low	

Activity/ Task	Hazard/Risk	Persons at risk	Controls in place	Severity (1-5)	Likelihood (1-5)	Risk/ Priority	Additional controls required / person responsible / implementation date
			<p>Only disabled toilet to be used so cleaning is limited to one toilet. We ask members to also bring their own hand sanitiser and/or regularly wash their hands.</p>				
<p>During activity: Communal facilities (controlled use)</p>	<p>The extent of hygiene protocols used by other groups is unknown. Coronavirus infection within group.</p>		<p>Ladies and Gents toilets to be closed only disabled in use.</p> <p>Toilet to be wiped down especially before the evening starts and on completion of the sessions.</p> <p>Wipe down table surfaces pre and post training session</p> <ul style="list-style-type: none"> · Good hygiene practises to be used at all times. <p>Hand sanitiser / soap and water will be available.</p> <p>No changing allowed within the facility.</p> <p>First aid kit is equipped with protective equipment e.g. gloves, facemask, plastic apron, safety glasses and hand sanitizer.</p>	2	2	Low	

Activity/ Task	Hazard/Risk	Persons at risk	Controls in place	Severity (1-5)	Likelihood (1-5)	Risk/ Priority	Additional controls required / person responsible / implementation date
During activity: Training practice (duration restriction)	The longer the period of time together, the increase in risk of virus transfer.		Sessions are limited to 6 players per table each practice session Team matches are 6 players both home and away from 7:30-10:30	2	2	Low	
Post activity: Response procedures	A participant notifies the Club that they or a family member has a suspected case of coronavirus. A participant notifies the Club that they or a family member has contracted coronavirus.		The club will keep an up to date record about the protocols that the club has put in place to mitigate the risk of contracting coronavirus. The club will advise the affected member to follow Government guidelines and read our policy. All participants are required to report to club via telephone at earliest opportunity if they or contacts become unwell after they have attended a session in last 14 days – this is written into member information and shared in advance of return as well as follow up from sessions.	2	2	Low	

Activity/ Task	Hazard/Risk	Persons at risk	Controls in place	Severity (1-5)	Likelihood (1-5)	Risk/ Priority	Additional controls required / person responsible / implementation date
			<p>We will ensure regular education of club members about the COVID protocols</p> <p>The Clubs COVID-19 officer will be the person to contact if the Club needs to advise there is a suspected or positive case of coronavirus.</p> <p>The officer will contact all members who may have had contact with the individual</p> <p>The officer will inform the club secretary who will inform the church.</p> <p>OFFICER Dave Oates 07974799808</p>				
Transportation to Hall	Spread of virus		No set rules now restrictions lifted.			Low	

Risk/Priority Indicator Key

Severity (Consequence)
1. Negligible (delay only)
2. Slight (minor injury / damage / interruption)
3. Moderate (lost time injury, illness, damage, lost business)
4. High (major injury / damage, lost time business interruption, disablement)
5. Very High (fatality / business closure)

Likelihood
1. Improbable / very unlikely
2. Unlikely
3. Even chance / may happen
4. Likely
5. Almost certain / imminent

RISK / PRIORITY INDICATOR MATRIX						
LIKELIHOOD	5	5	10	15	20	25
	4	4	8	12	16	20
	3	3	6	9	12	15
	2	2	4	6	8	10
	1	1	2	3	4	5
		1	2	3	4	5
		SEVERITY (CONSEQUENCE)				

Summary		Suggested Timeframe
12-25	High	As soon as possible
6-11	Medium	Within next 3-6 months
1-5	Low	Whenever viable to do so